

Constitution and Bylaws

2009-2010 Celebrating the 90th Anniversary of the Auxiliary
National President's Theme: Reconnect and Energize!

Plan of Action: Constitution and Bylaws Committee

Purpose: To inform and educate the members of the American Legion Auxiliary on the importance and power of properly written, reviewed and updated documents, policies and procedures at all levels.

Committee Contact Information

E-Mail: Constitution&Bylaws@legion-aux.org



National Chairman

Name: Coral May Grout
Department of Massachusetts

National Vice Chairman

Name: Diane DeLashmit
Department of California

Committee Member

Name: Pat Kranzow
Department of Illinois

National Headquarters Contact (Program Coordinator)

Name: Tammy Garrity Fluke
Address: 8945 N Meridian St
Address: Indianapolis IN 46260
Phone: (317) 569-4500
E-Mail: tgarrity@legion-aux.org

Constitution and Bylaws

National-level Objectives

1. **Objective:** To assist Departments in updating their written governance documents (Constitution, Bylaws, Standing Rules) by June 2010.

Action Steps

- a. Collect a copy of the most current versions of written Department documents from all Departments (electronic version preferred).
 - b. Serve as a resource person to Departments as requested.
 - c. Develop and distribute a suggested handout for document review and revision.
 - d. Communicate with Departments with relation to rulings and opinions, as needed.
 - e. Inform Departments that information is available free of charge on line via bulletin by October 2009.
 - f. Work collaboratively with a minimum of 10 Departments.
2. **Objective:** To educate members about the importance and availability of resources to properly write, review and updated governing documents (Constitution, Bylaws, Standing Rules) by April 2010.

Action Steps

- a. Prepare a PowerPoint presentation and make it available to all Departments.

To be filled out by Department Chairman:

Department Goals relating to above. Should have no more than three department-level goals supporting the National objectives outlined above. Department Chair - please share these with your Committee and forward a copy to your National Chairman. (This process does not need national approval.)

1. **Objective:**

Action Steps

- a.

2. **Objective:**

Action Steps

- a.

3. **Objective:**

Action Steps

- a.

Constitution and Bylaws

Resources Available through Emblem Sales <http://emblem.legion.org>

1. National Constitution Bylaws, and Standing Rules (item 355.202)
2. Policies and Procedures manual (item 355.204)
3. Unit Handbook (item 355.200)
4. Parliamentary Procedure (item 755.203)
5. Roberts Rules of Order Newly Revised (item 855.300, item 855.301)

See program page on www.legion-aux.org for additional resources